



APPLICATION

Independent Contractor – Communications Manager
THE VILLAGES AT GODLEY STATION HOA

CONTACT INFORMATION

FIRST NAME:	MIDDLE INITIAL:	LAST NAME:
ADDRESS:	CITY:	STATE & ZIP CODE:
PHONE NUMBER (Main):	E-MAIL ADDRESS (Main):	

GENERAL INFORMATION

When are you available to START WORK? _____ Are you available to work WEEKENDS? _____

Are you at least 18 YEARS OLD? YES / NO YES / NO

Do you have reliable TRANSPORTATION? YES / NO

Can you verify you have the LEGAL RIGHT TO WORK in the United States? YES / NO

How did you FIND OUT about this position? _____

EDUCATION

COLLEGE NAME + CITY/STATE:	MAJOR:	GPA:
HIGH SCHOOL NAME + CITY/STATE:	GPA:	

LIST RELEVANT EXPERIENCE / ACCOMPLISHMENTS IN: COMMUNICATIONS, COMPUTER SKILLS, ETC.

WORK EXPERIENCE (List Most Recent Job First)

EMPLOYER #1 - NAME & ADDRESS:	EMPLOYER PHONE #:	JOB TITLE:
	YEARS WORKED:	REASON FOR LEAVING:
EMPLOYER #2 - NAME & ADDRESS:	EMPLOYER PHONE #:	JOB TITLE:
	YEARS WORKED:	REASON FOR LEAVING:
EMPLOYER #3 - NAME & ADDRESS:	EMPLOYER PHONE #:	JOB TITLE:
	YEARS WORKED:	REASON FOR LEAVING:

REFERENCES (please provide three references total)

PROFESSIONAL REFERENCE #1 - NAME:	BUSINESS NAME:	PHONE NUMBER:
PROFESSIONAL REFERENCE #2 - NAME:	BUSINESS NAME:	PHONE NUMBER:
PERSONAL REFERENCE #1 - NAME:	PHONE NUMBER:	RELATIONSHIP:

CERTIFICATION & ACKNOWLEDGEMENT

I certify that the information provided herein is true and correct and understand that any false statements on this form will disqualify me from consideration and/or considered grounds for immediate termination. I authorize the Villages at Godley Station HOA to thoroughly investigate my work experience and any other matters related to my suitability for employment, contact my references and perform a standard background check. I authorize my former employers to disclose to The Villages at Godley Station HOA any information they may have concerning my previous employment. I understand that this is an application only and not a promise of employment. I also understand that the position I am applying for is an Independent Contractor position and not direct employment with The Villages at Godley Station HOA. Only fully completed applications will be considered.

SIGNATURE ACKNOWLEDGEMENT:

Applicant understands that by checking this box and signing their name below, constitutes a legal signature confirming all information provided in this form is true to the best of their knowledge.

DATE:

APPLICANT SIGNATURE (Type your name if filling form electronically):

INSTRUCTIONS:

- 1) Save or print this file in PDF format under a new filename in your computer.
- 2) Go back to the Godley Station HOA website at www.godleyhoa.com and upload the PDF file using the "Upload Signed Application Form" button.