

CLUBHOUSE RENTAL AGREEMENT

HOMEOWNERS NAME: _____
ADDRESS: _____
CLUBHOUSE RENTERS NAME (If not Homeowner): _____
PHONE #: _____ EMAIL: _____
EVENT DATE: _____ RENTAL TIME(include set up): _____
AREA REQUIRED: _____
GRILL REQUIRED: Yes or No

CONDITIONS:

1. The Villages of Godley Station address above is current on all HOA dues. Dues must be current through the contracted rental date to avoid forfeiture of deposits and fees.
2. The Security deposit of \$300 will be destroyed after inspection of the Club House following the event.
3. A 5 day notice of Cancellation is required for the refund of fees.
4. Post Event Cleanup: All furniture must be put back in its original place. The Club House, Patio, Kitchen and Grill must be cleaned satisfactorily, all trash removed to the trashcans outside by parking area and replaced with new bags. There must be no damage for the security deposit to be destroyed.
5. During Pool Season all pool rules and times of operation apply.

The undersigned hereby covenants and agrees to indemnify, save and hold harmless The Villages of Godley Station Homeowner's Association, their successors and assigns, their principles, agents and employees against any and all suits, losses, damages, and expenses incurred or sustained that may be based on any alleged injury, or death to any person or damage to any property that may occur or that may be alleged to have occurred because of or in consequence of the undersigned's alleged negligence, or that of its agent, servants employed, guests, or growing out of the existence, use or The Villages at Godley Station occupancy of the above described facilities, or any portion thereof, and whether such claim be made by any employee of the undersigned or by a third person and whether or not that it shall be claimed that the alleged injury, including death or damage, was caused through the negligent act or mission of the undersigned, its agents, servants, employees, guests or otherwise, in connection with the use of the above described facilities, and the undersigned shall defend any and all such actions, pay all attorney's fees and all costs or other expenses arising there from; and the undersigned hereby requests the use of The Villages of Godley Station Clubhouse and services as specified above, and agrees to abide by all its rules and regulations.

HOMEOWNERS SIGNATURE: _____ DATE: _____
RENTERS SIGNATURE IF DIFFERENT: _____ DATE: _____

CLUBHOUSE RENTAL POLICY

Rental Fee: \$200 Check # _____

Security Deposit \$300 Check # _____

Two checks required. The \$200 Rental Fee will be deposited and the Security Deposit will be held until after the event.

Acceptance - All booking parties must be present to sign in when the Homeowner's Association Representative turns the facility over and to sign out with the Homeowner's representative when the event is over. This will assure both parties of the condition of the Clubhouse before and after the event. Discrepancies in the condition of the Clubhouse will be noted on the "sign out" form and reviewed by a member of the Clubhouse Committee. Any Homeowner renting the facility is responsible for the Clubhouse the entire time of the reservation. If the Clubhouse is left unattended for any reason, at any time, your entire deposit will be forfeited. _____ **Initial**

Cancellation – A five (5) day notice of cancellation must be given or one-half (1/2) of your security deposit and the entire rental fee will be forfeited. _____ **Initial**

Decorations – You are allowed to decorate the Clubhouse, however, you may not put nails, picture hooks, thumbtacks, pushpins, or tape on the walls. _____ **Initial**

Maintenance – All tables and chairs must be folded, stacked and put away. All trash, decorations, food and drink must be removed from the Clubhouse, including the kitchen, entryways and restrooms. The Clubhouse must be cleaned satisfactorily (vacuumed, swept, mopped, and all appliances, countertops and restrooms cleaned). All bottles, cans, papers and other debris resulting from the function must be removed from both inside the clubhouse and the patios and outside areas. _____ **Initial**

Refund – Your security deposit will be destroyed after the scheduled event, ONLY if the Clubhouse is satisfactorily cleaned and all rules and regulations have been followed.
_____ **Initial**

This copy of the Clubhouse Rental Agreement form will serve as receipt of monies received on _____ (date)

Signature of Homeowner: _____

Signature of Renter if different: _____

Phone Number _____ Event Date: _____